

MINUTES OF THE CHARTER TRUSTEE MEETING

MONDAY 28TH JANUARY 2019

MEDIA CENTRE

PRESENT: Cllr Julie Dellar (Chair) Cllr Linda Potts, Cllr Iris Johnston, Cllr Mick Tomlinson, Cllr Robin Edwards, Cllr Rosamund Dixon, Cllr Gary Taylor

Also Present: Mrs Ingrid Spencer, Clerk to the Margate Charter Trustees

APOLOGIES: Cllr Peter Evans, Cllr Edward Jaye-Jones

MINUTE 13 **MINUTES OF THE CHARTER TRUSTEE MEETING HELD 10TH SEPTEMBER 2018**

were approved:

Proposed: Cllr R. Edwards

Seconded; Cllr I Johnston

Passed nem con

MINUTE 14 **MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes

MINUTE 15 **FINANCE**

The Cash Book and Trial Balances covering the months September -December 2018 Were approved.

Proposed: Cllr G. Taylor

Seconded: Cllr R. Edwards

Passed nem con

OUTRUN/VARIANCES AND BUDGET 2019-2020

It was proposed that £25000 of Reserves be used to support the expenditure for 2019-2020

The Mayor's Allowance to be left at £12000 per annum (plus NIC) and the Deputy Mayor's at £5000 per annum.

Proposed: Cllr I. Johnston

Seconded: Cllr M Tomlinson

Passed, 6 in favour, 1 against.

The Charter Trustees discussed the budget in depth and the clerk offered explanations to support the budget provisions per heading.

The following amendments were approved:

The Mayor's Allowance to remain at £12000 plus NIC £600

The Deputy Mayor's allowance to remain at £6000

The removal of £5000 from the Mayor's Allowance towards Floral Enhancements

The Charter Trustees agreed the previous Mayor's name on the Honours Board should be re-done.

The budget for Media Centre cleaning to be increased by £200 in recognition of service by cleaner in keeping the Mayor's offices clean and tidy.

The rest of the budget was approved

Total Budget Expenditure, £153,225 off-set by use of £25,000 Reserves, £128,225.

Rounded for TDC to £129,500,

This would give a precept figure of £10.08 against previous year's £10.98

Proposed: Cllr I Johnston
Seconded: Cllr M Tomlinson
Passed nem con

MINUTE 16

MAYOR'S REPORT

The Mayor reported that Cllr E. Jaye-Jones had resigned from the Executive and asked for a volunteer to step into the vacancy. Cllr Rosamund Dixon offered herself for the position.

Moved acceptance: Cllr I Johnston

Seconded: Cllr L. Potts

Passed nem con

Cllr Dixon was thanked for agreeing to undertake this role.

Remembrance Sunday;

The Mayor reported on the excellent public support shown on 11th November and that the support has been growing year on year. However, she was saddened that so few Charter Trustees failed to attend. The Beacon Lighting in the evening had progressed without any problems and the buffet provided by the Britannia had been superb. All the organisations involved with Remembrance Sunday had received a letter of thanks from the Mayor and Charter Trustees.

Mayor's Civic Service

Well attended by other Mayors and dignitaries as well as the army cadets. The Service was light-hearted and attracted favourable comments. The Rev Dawn-Louise Watson has been installed as the Priest in Charge at St John's and we look forward to working with her for many years to come.

Mayor' Ball

Although enjoyable, the attendance was some 30% down on the previous year which itself was done on the year before. The juxtaposition of the Mayor's Ball and the Blessing of the Seas is too close and could quite possibly be the reason for the low attendance of visiting Mayors.

Blessing of the Seas

Was well attended by the Civic guests although it was noted that the Greek attendance is much lower than previous years. The day went well without any problems.

Attendants

The Mayor stated her appreciation of the support she had received from other Town Sergeants and drivers during the absence of Margate's Town Sergeant.

Correspondence

Age UK (Thanet) had sent thanks to the Charter Trustees for the money received to enable the purchase of Christmas boxes.

Office

Although the work in the office had been considerably disrupted over the last 7 months, it is hoped that for the Mayor's End of Term Dinner, a final Medieval Banquet could be arranged at Salmestone Grange. The Mayor had received requests from other Mayors, and this would be the last opportunity before the closure of Salmestone Grange. The Mayor requested that Charter Trustees supported this last fund- raising opportunity of the Mayoral Year.

MINUTE 17 **FINANCE AND OFFICE REPORT**

The Clerk presented the interim Auditor's Report and the 6 recommendations.

The CT's agreed to note the report

Proposed: Cllr I. Johnston

Seconded: Cllr L. Potts

Passed nem con.

VIREMENTS/USE OF MONIES

This was raised at the previous meeting on 3rd December 2018 which being inquorate, were not sanctioned

The Mayor's Ball was not well supported and only raised £455.75. In order to boost this to a more acceptable level, the following actions were proposed:

- i. Mayor's Fund. The £100 received from Natwest in recompenses of the abortive attempt to open an account with them, should be added to the ball proceeds.
- ii. Dr Spencer would have sponsored the flowers for the ball (which failed to arrive) and will contribute £100 towards the ball proceeds.
- iii. The Mayor agreed to add a further £100 to the ball proceeds
- iv. The Clerk agreed to add £44.25 to the ball proceeds.

Proposed virements/use of funds: Cllr I Johnston

Seconded: Cllr G Taylor

Passed nem con

Other items on the finance report had been covered during the budget discussion

MINUTE 18 **WORKING PARTY**

It was agreed a working party be set up to update the Mayor's protocol.

MINUTES 19 **CHANGE OF SOLICITOR**

It was agreed that Furley Page be asked to act for the Margate Charter Trustees in respect of any ongoing and future legal matters. The Clerk would write a formal letter.

Proposed: Cllr R Edwards

Seconded: Cllr L Potts

Passed nem con

MINUTE 20 **APPLICATIONS TO THE MAYOR'S FUND**

Two applications had been received:

Thanet Community Forest School: £500 approved

Colourful Margate: £500 approved

Proposed: Cllr I Johnston

Seconded: Cllr R Edwards

Passed nem con

MINUTE 21 **A.O.B**

The Mayor to write a letter of condolence to Austin Walker on the death of his wife
Cllr Johnston again raised the matter of re-imbursing the Clerk for the cost of legal advice necessary in 2018. Seconded : Cllr J.Dellar.

Passed nem con

Moved exclusion of the public

Advice from Furley Page.

Moved : Cllr I. Johnston
Seconded: Cllr M Tomlinson

There being no further business, the meeting ended at 8.45p.m.

DRAFT