

MINUTES OF THE MARGATE CHARTER TRUSTEES

MONDAY 15TH MAY 2019

MEDIA CENTRE, MARGATE

PRESENT: Chair: Mrs Julie Dellar Mayor, Cllr Ash Ashbee, Cllr Lesley Game, Cllr Gary Taylor, Cllr Kerry Boyd, Cllr Cedric Towning, Cllr Linda Potts, Cllr Mick Tomlinson.

Also present: Mrs Ingrid Spencer, Clerk to the Charter Trustees

APOLOGIES: Cllr Horace Shrubbs, Cllr John Dennis, Cllr Rob Yates, Cllr Harry Scobie, Cllr Alan Currie.

MINUTE 22 **Minutes of the Charter Trustee Meeting held 28th January 2019 and the Executive Committee of 25th April 2019**

The minutes of 28th January 2019 had been accepted as a correct record by the Executive on 25th April 2019

Proposed Acceptance of the Minutes: Cllr Mick Tomlinson

Seconded: Cllr Linda Potts

Passed nem con

MINUTE 23 **Matters Arising from the Minutes**

There were no matters arising from the minutes

MINUTE 24 **Adoption of revised Standing Orders**

The revised Standing Orders were approved by the Executive on 25th April 2019

Proposed acceptance of the revised standing orders: Cllr Linda Potts

Seconded: Cllr Gary Taylor

Passed nem con

MINUTE 25 **Adoption of Risk Assessments for the year 2019-2020**

The Risk Assessments were approved by the Executive on 25th April 2019

Proposed acceptance of the Risk Assessments: Cllr Mick Tomlinson

Seconded: Cllr Cedric Towning

Passed nem con

MINUTE 26 **Acceptance of the Annual Governance Statement**

The Annual Governance Statement had been approved by the Executive on 25th April 2019.

Proposed Acceptance of the Annual Governance Statement:

Cllr Mick Tomlinson

Seconded: Cllr Ash Ashbee

Passed nem con

The Mayor signed and dated the Annual Governance Statement

MINUTE 27**Acceptance of the Accounting Statements:**

The Accounting Statement had been approved by the Executive on 25th April 2019

Proposed Acceptance of the Accounting Statement: Cllr Linda Potts

Seconded: Cllr Gary Taylor

Passed nem con

The Mayor signed and dated the Accounting Statement

MINUTE 28**Mayor's Report**

The Mayor congratulated the Charter Trustees on their election to office and wished them success during their tenure.

The Mayor reported on the Medieval Banquet and EOT at Salmestone Grange that had been very enjoyable and raised £764.00 for the Mayor's Fund.

The Mayor congratulated Cllr Tomlinson on his election as Mayor-elect and that she wished the Charter Trustees success in pursuing the aim of becoming a Town Council.

MINUTE 29**Finance and Office Report**

The Cash book and Bank Reconciliation for April was tabled.

All Charter Trustees had received a copy of the budget/ revised Standing Orders/Financial Regulations/Charter Trustees' handbook/Mayor's Protocol.

A discussion took place regarding the position of Town Sergeant/driver.

Proposed acceptance of Finance Report: Cllr Linda Potts

Seconded: Cllr Mick Tomlinson

Passed nem con

MINUTE 30**Appointments to Committees, Cheque Signatories & Calendar of Meetings**

Cheque signatories: The Mayor, Deputy Mayor, Cllr Ash Ashbee and Cllr Gary Taylor

- i. Association of Charter Towns
The Town Mayor with the Deputy Mayor as substitute.
- ii. Executive Committee
Town Mayor, Deputy Mayor, Cllr Towing and Cllr Boyd.
- iii. HR Committee
Cllr Boyd and 2 CT's TBC
- iv. Finance Committee
Town Mayor, Deputy Mayor, & Cllr Ash Ashbee
- v. Dr Peetes
Town Mayor & Cllr Gary Taylor
- vi. Alan Squirrel Trust
Cllr Ash Ashbee
- vii. Margate Town Team
Town Mayor

viii. Friends of Margate Cemetery Town Mayor

Cllr Cedric Towing to be Finance liaison Charter Trustee

Calendar of Meetings

Monday	24 th June 2019	
Monday	16 th September 2019	
Monday	2 nd December 2019	
Monday	20 th January 2020	(Budget)
Monday	20 th April 2020	

MINUTE 30 **Mayor's Fund**

The Clerk reported that the balance on the Mayor's Fund stands at £1704.31
(Plus £1000 earmarked for RNLI and Pilgrims Hospice)

Applications had been received from:

Swim England requests £500		Approved
Westbrook Sunken Gardens	Any Amount	£250 approved
GRASS requests £500		Not approved
Oasis requests £500		Approved
C, E,H,K,S Scouts Jamboree request £ 500		Not Approved

There being no further business, the meeting closed at 8.50p.m.