**MINUTES OF THE CHARTER TRUSTEE MEETING**

**HELD MONDAY 27TH JULY 2020**

**6.00P.M VIDEO CONFERENCE**

**PRESENT:** Cllr Mick Tomlinson (Chair), Cllr Kerry Boyd, Cllr Alan Currie, Cllr Pauline Farrance, Cllr Lesley Game, Cllr Heather Keen, Cllr Harry Scobie, Cllr Horace Shrubb, Cllr Cedric Towning, Cllr Rob Yates.

 Also in attendance: Ingrid Spencer, Clerk to the Margate Charter Trustees

**No Apologies Received:**

 Cllr Ash Ashbee, Cllr John Dennis, Cllr Ruth Duckworth, Cllr Linda Potts,

 Cllr Gary Taylor, Cllr Candy Gregory

**MINUTE 1 APOLOGIES** Cllr Helen Whitehead

The Mayor advised Charter Trustees this meeting would be recorded

**MINUTE 2 DECLARATION OF INTERESTS**

 None received

**MINUTE 3 MINUTES OF MEETING HELD 24TH APRIL 2020**

The minutes of meeting (previously circulated) held 24th April 2020

 Proposed acceptance: Cllr Horace Shrubb

 Seconded: Cllr Rob Yates

 Passed nem con

**MINUTE 4 MATTERS ARISING FROM THE MINUTES**

 None

**MINUTE 5 MAYOR’S REPORT**

1. The Mayor advised Charter Trustees of advice received from the Association of Charter Towns regarding using funds originally precepted for historic or civic events that have been affected by coronavirus. A prolonged discussion took place and the Charter Trustees voted on the principle of allocating funds to help assist.

The Charter Trustees agreed to allocate funds towards covid-19 relief in Margate.

The Mayor asked for individual votes – passed nem con.

The Mayor suggested a figure of £5000 be allocated in the first instance. Cllr Yates suggested a £20000 figure.

Proposed allocation of £20000 Cllr Heather Keen

Seconded Cllr Lesley Game

All voted in favour with the exception of Cllr Towning who abstained.

1. The Mayor updated Charter Trustees on the Olive Tree in Marine Gardens which has been removed following its destruction over winter. A new tree has been sourced and will be planted in the autumn/winter
2. The Mayor are for volunteers to serve on the Executive Committee for 2020-21. The Executive to meet as and when necessary to approve applications for assistance dur to covid-19. Other day to day matters to be decided by the Executive. Charter Trustees to be appraised of all applications for assistance.

The Executive Committee to be: The Mayor

 Cllr Rob Yates

 Cllr Pauline Farrance

 Cllr Horace Shrubb

**MINUTE 6 FINANCE & OFFICE REPORT**

1. Cash book (previously circulated)

Proposed acceptance of payments: Cllr Rob Yates

Seconded: Cllr Horace Shrubb

Passed nem con

1. Risk Assessments. Cllr Boyd expressed concerns regarding the accuracy of the premises risk assessment. It was agreed the Clerk and Cllr Boyd meet and bring the risk assessments back to the next meeting.
2. The Clerk updated Charter Trustees on safety precautions adopted by the office in respect of its own rooms, but that health and safety provision and security in the rest of the building were less than satisfactory.
3. Telephone. The Clerk explained that the landlord had doubled the amount the Charter Trustees pay for phone/broadband usage without providing documentary evidence to account for this increase. It was agreed to explore the costs involved in Charter Trustees having its own broadband/telephone provider.
4. A brief update on arrangements for Remembrance Sunday and Blessing of the Seas was presented to Charter Trustees, highlighting the difficulties in making arrangements encountered as a result of covid-19

**MINUTE 7 APPLICATIONS TO THE MAYOR’S FUND**

1. Oasis. The Clerk would request further costings from Oasis and forward to Charter Trustees. Any funding would come from the covid relief funds allocated by the Charter Trustees
2. Holy Trinity Church. The Clerk to ascertain whether this project was still going ahead and inform the Charter Trustees. Charter Trustees expressed support for the project.
3. Sea Scouts. Application not approved.
4. UK Arts International Ltd, Freedom Road project. The Mayor proposed £500 be allocated to this project; seconded Cllr Pauline Farrance. Cllr Scobie expressed support for this project. Passed nem con.

There being no further business, the meeting ended at 7.30p.m.