**MINUTES OF THE CHARTER TRUSTEE MEETING**

**12TH APRIL 2021**

**HELD BY ZOOM**

The Mayor opened the meeting with a minutes’ silence for H.R.H. Prince Philip.

**PRESENT**: Cllr Mick Tomlinson (Chair) Cllr Alan Currie., Cllr Lesley Game., Cllr Heather Keen.,

 Cllr Helen Whitehead., Cllr Rob Yates., Cllr Ruth Duckworth., Cllr Pauline Farrance.,

 Cllr Candy Gregory., Cllr Harry Scobie., Cllr Horace Shrubb., Cllr Cedric Towning.,

 Cllr Kerry Boyd., Cllr Ash Ashbee.

 Also present: Ingrid Spencer, Clerk to the Margate Charter Trustees

**MINUTE 22** **APOLOGIES**: None Received

 **NO APOLOGIES RECEIVED:**

 Cllr Linda Potts., Cllr John Dennis

**MINUTE 23** **DECLARATION OF INTEREST** None Received

**MINUTE 24** **MINUTES OF MEETING HELD 25TH JANUARY 2021**

 There were no matters arising from the minutes.

 Proposed acceptance of minutes: Cllr Alan Currie

 Seconded: Cllr Heather Keen

 Passed nem con

 **MINUTES OF EXTRAORDINARY MEETING HELD 24TH MARCH 2021**

 Proposed acceptance of minutes: Cllr Horace Shrubb

 Seconded: Cllr Alan Currie

 Passed nem con

**MINUTE 25** **MAYOR’S REPORT**

 The Mayor gave his verbal report to the Charter Trustees:

1. Attended various meetings viz zoom
2. Attended the 10th anniversary of the Turner Contemporary
3. Signed the contract with Think Studio; was having difficulty obtaining answers from TDC.

**MINUTE 26** **FINANCE & OFFICE REPORT**

1. Cash Book (previously circulated) No matters arose.

Proposed acceptance of Cash Book: Cllr Rob Yates

Seconded: Cllr Horace Shrubb

Passed nem con.

1. Year End Variances were presented to the Charter Trustees.
2. The Mayor proposed a petty cash float and (either) a debit or credit card be held. A discussion took place and it was agreed that:
3. A petty cash float of £20.00 be held
4. A credit card with a maximum figure of £500 be held; the Clerk to explore best terms and rates.

Cllr Ashbee joined the meeting

Iv. Emergency covid legislation allowing remote meetings ends on 6th May.

**MINUTE 27** **ELECTION OF MAYOR & DEPUTY MAYOR FOR MUNICIPAL YEAR 2021-22**

 Presentations were given to the Charter Trustees from candidates wishing to be

 Considered for the roles of Town Mayor and Deputy Town Mayor. A secret ballot

 Conducted via zoom.

 Cllr Mick Tomlinson was elected to serve a further term as Mayor of Margate and

 Cllr Heather Keen elected to serve as Deputy Town Mayor

 Cllr Farrance agreed to propose Cllr Tomlinson at the AGM; Cllr Shrubb agreed to

 second.

 Cllr Towning agreed to propose Cllr Keen at the AGM; Cllr Scobie agreed to second.

**MINUTE 28** **APPOINTMENT OF CHEQUE SIGNATORIES AND TO COMMITTEES & OUTSIDE**

 **BODIES & CALENDAR OF MEETINGS**

1. **Cheque Signatories:**

Town Mayor Cllr Mick Tomlinson., Deputy Town Mayor., Cllr Heather Keen.,

Cllr Ash Ashbee., Clerk Ingrid Spencer.

1. **Committees/Working Parties/Outside Bodies**
2. **Association of Charter Towns.:** Town Mayor with Deputy Town Mayor in absence
3. **Executive Committee**: Town Mayor, Deputy Town Mayor, Cllr Yates and Cllr Farrance
4. **HR Committee:** Cllr Currie., Cllr Farrance., Cllr Shrubb
5. **Finance Sub-Committee**: Cllr Scobie (agreed to be finance check)

 Cllr Whitehead., Cllr Currie.

1. **Dr Peetes**: Cllr Farrance
2. **Alan Squirrel Trust:** Cllr Keen
3. **Margate Town Team:** Town Mayor

**Calendar of Meetings**

 All meetings to take place in the Media Centre with the exception of the AGM.

1. Monday 10th May 2021 – To approve the Annual Governance Statement & Annual Accounting Statement prior to submission to internal auditor
2. Monday 24th May 2021 Annual General Meeting
3. Monday 5th July 2021
4. Monday 20th September 2021
5. Monday 6th December 2021
6. Monday 17th January 2022 – Budget Meeting
7. Monday 11th April 2022

**MINUTE 29** **CLIFTONVILLE BOWLS CLUB**

The application for funding assistance from Cliftonville Bowls Club was discussed.

Charter Trustees approved a grant of £300.00 from the Mayor’s Floral

Enhancement budget.

Proposed: Cllr Harry Scobie

Seconded: Cllr Horace Shrubb

Passed nem con.

**MINUTE 30 MAYOR’S CHARITY FUND**

 Shakespeare on the Beach application for £500.00 was discussed and approved.

 Proposed: Cllr Lesley Game

 Seconded: Cllr Horace Shrubb

 Passed: nem con

There being no further business, the meeting concluded at 7.20p.m