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*Margate Charter Trustees*

Date: 23.1.23

Dear Member,

YOU ARE HEREBY SUMMONED to attend a meeting of the CHARTER TRUSTEES OF THE TOWN OF MARGATE on **Monday 30th January 2023 at 7.00pm**, for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable in connection with matters set out in the agenda below. The meeting will be held in the Committee Room. Due to the November meeting being inquorate, the agenda will include deferred matters from the previous meeting.

**A G E N D A**

1. Apologies
2. Declaration of Interest
3. To confirm the minutes of the meeting held 17th October 2022, and notes of the meeting (inquorate) of 28th November 2022
4. Mayor’s Report: Update on Margate Town Council

Green Canopy

Move adoption of guidelines for Mayor’s Cadet

Move adoption of addition to Mayor’s Fund Application form

Move adoption of amendments to Mayoral Protocol

To confirm position of Margate Mayor as Honorary Vice President of the Margate Sea Cadets.

Proposed exclusion of the Public under Section 1(2) of the Public Bodies (Admission to Meetings )Act 1960

Staffing update and staffing budget

Move re-admittance of Public

1. Office & Finance Report: Cash Book & Trial Balance to 31st December 2022

Variances and Anticipated Outrun

Draft Budget

Risk Assessments

1. Coronation
2. Mayor’s Fund applications