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***Margate Charter Trustees***

Date: 29th November 2021

Dear Member

YOU ARE HEREBY SUMMONED to attend a meeting of the CHARTER TRUSTEES OF THE TOWN OF MARGATE on **MONDAY 6th December 2021 AT 7.00p.m.**  for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable in connection with matters set out in the agenda below. The meeting will be held in the Media Centre Committee Room.

Ingrid Spencer

Clerk to the Margate Charter Trustees

**A G E N D A**

1. Apologies
2. Declarations of Interest
3. Minutes. To confirm the minutes of meeting held 20th September 2021, and matters arising thereof.
4. Mayor’s Report
5. Deputy Town Mayor; Update on Parishing of Margate, Think Studio
6. Office & Finance Report

* Cash Book & Trial Balance (previously circulated)
* Variances
* Internal Audit Interim Report
* Risk Assessments
* Queen’s Jubilee: Trees

Public Holiday

1. Applications to the Mayor’s Fund