

MINUTES OF THE CHARTER TRUSTEE MEETING HELD

MONDAY 7th SEPTEMBER 2026 VIA TEAMS

PRESENT: Cllr Leo Britcher, Cllr Rob Yates, Cllr John Edwards, Cllr Darren Oxborrow, Cllr Jack Packman, Cllr Martin Boyd, Cllr Helen Whitehead, Cllr Katie Pope, Cllr Marc Rattigan

MINUTE 85 APOLOGIES Cllr Ruth Duckworth, Cllr Heather Keen, Cllr Harry Scobie, Cllr John Dennis

No Apologies Received; Cllr Barry Manners, Cllr Alysa D'Abbro, Cllr Cedric Towing,

MINUTE 86 DECLARATIONS OF INTEREST None received

MINUTE 87 MINUTES OF THE MEETING HELD 6th JULY 2026

The minutes of the 6th July 2026 were approved. There were no matters arising.

Proposed: Cllr Jack Packman

Seconded: Cllr Leo Britcher

Passed nem con

MINUTE 88 MAYOR'S REPORT

- i. The Mayor, Cllr Leo Britcher, gave an update on events attended and reported a very busy couple of months.
- ii. He noted upcoming events including the Greek Lunch and Hornby visit, as well as the Margate Shadow Town Council meeting.
- iii. An exhibition to mark the end of the Charter Trustees to take place at the beginning of March 2027 - MARGATE: OUR HISTORY. OUR STORIES. OUR FUTURE – **Looking back to look forward** was considered.
Proposed: Cllr Katie Pope
Seconded: Cllr Rob Yates
- iv. AOB - none

MINUTE 89 FINANCE REPORT

- i. The Budget Update and Variance report was approved.
- ii. The Cash Book to 31st August 2026 was approved
- iii. £150,000 to be placed on deposit for a further six months to 31 March 2027.

- iv. The update to the HSBC online banking mandate to include Louise Gransden was noted.
- v. The appointment of Auditing Solutions Ltd as internal auditor for the 2026/27 financial year and confirm their full independence was approved.

Proposed: Cllr Jack Packman

Seconded: Cllr Leo Britcher

9 for, 0 against, 0 abstentions – the motion passed

MINUTE 90 **PAY INCREMENT**

The Confidential Report on salary increases and agreed updates to be back dated to 1 April 2026 were approved.

Proposed: Cllr Jack Packman

Seconded: Cllr Rob Yates

9 for, 0 against, 0 abstentions – the motion passed

MINUTE 91 **PREMISES UPDATE**

It was agreed to withdraw interest from offices at Mill Lane House. Other potential options were discussed.

Proposed: Cllr Leo Britcher

Seconded: Cllr Jack Packman

Abstention: Cllr Rob Yates

8 for, 0 against, 1 abstention – the motion passed

MINUTE 92 **MARGATE SHADOW TOWN COUNCIL**

It was agreed to work with KALC on local events to promote recruitment and the draft recruitment campaign proposal was noted.

It was further agreed to set up a working group to:

- a) oversee a town councillor recruitment campaign and promotion of elections
- b) work up a list of proposed assets to request to TDC for transfer for approval of Charter Trustees
- c) Members to be Cllrs Britcher, Yates, Packman, Rattigan, Oxborrow

Proposed: Cllr Jack Packman

Seconded: Cllr Martin Boyd

Abstention: Cllr John Edwards

8 for, 0 against, 1 abstention – the motion passed

MINUTE 93 USE OF TOWN CREST

It was agreed to allow St John the Baptist Church, Margate to use the Town Crest.

Proposed: Cllr Leo Britcher

Seconded: Cllr Jack Packman

Abstentions: Cllrs Rob Yates and John Edwards

7 for, 0 against, 2 abstentions – the motion passed

MINUTE 94 APPLICATIONS TO THE MAYOR'S FUND

Funds available circa £600.00

The following payments were proposed by Cllr Jack Packman, seconded by Cllr Martin Boyd and passed nem con.

Name	Request	Agreed
An Individual from 1 st Garlinge Scouts	Any	Deferred
Sunken Garden Society	£500	£200
Staklife CIC	£500	Deferred
Co-Relate Communication CIC	£435	Deferred
Saturday Kitchen at St John the Baptist Church Margate	£500	£300

There being no further matters, the meeting ended at 8pm