**MINUTES OF THE CHARTER TRUSTEE MEETING HELD**

**13TH APRIL 2022**

**PRESENT**: Cllr Mick Tomlinson (Chair), Cllr Heather Keen, Cllr Horace Shrubb, Cllr Rob Yates,

 Cllr Ruth Duckworth, Cllr Harry Scobie, Cllr Alan Currie, Cllr Charlie Leys,

Cllr David Wallin, Cllr Ash Ashbee.

Also Present: Ms Ingrid Spencer. Clerk to the Margate Charter Trustees.

**MINUTE 1 APOLOGIES** Received from Cllr Kerry Boyd, Cllr Candy Gregory,

Cllr Pauline Farrance, Cllr Helen Whitehead

**No Apologies Received:**

 Cllr Linda Potts, Cllr John Dennis. Cllr Cedric Towning

 **MINUTE 2** **Declarations of Interest**

 None Received

 **MINUTE 3** **MINUTES OF PREVIOUS MINUTES and MATTERS ARISING**

An email had been received from the Landlord regarding matters raised under minute 41 in respect of the Media Centre.

The minutes of the meeting held 24th January 2022 (previously circulated) were approved with one addition:

The Charter Trustees had requested 2 amendments to the proposed budget for the year 2022-23. The revised budget gave rise to a precept of £141,350.00 and a

Band D rate of £10.71.

Proposed acceptance: Cllr Harry Scobie

Seconded: Cllr Charlie Leys

Passed nem con

**MINUTE 4** **MAYOR’S REPORT**

 The Mayor reminded members of the End of Term Dinner and Dance scheduled for

 7th May to be held at St Augustine’s.

 The Beacon Lighting would take place on 2nd June and the time had been changed to 9.45pm.

 The fireworks would take place on 3rd June on Margate Main Sands.

 The Mayor was organising bunting around the Dolphin Lights and flags and bunting.

 The Queen’s Green Canopy had stalled due to problems contacting TDC officers.

 The Mayor updated the Charter Trustees on costs to date in respect of the Jubilee.

 Cllr Ashbee stated that in order to progress matters with TDC it was necessary to be persistent.

 A discussion took place regarding the lights along the seafront; it was observed that a Margate Town Council would be able to assume on-going maintenance costs.

**MINUTE 5 a)** **CASH BOOK**

 Previously circulated.

 Proposed acceptance: Cllr David Wallin

 Seconded: Cllr Rob Yates

 Passed nem con

 **b) END OF YEAR VARIANCES**

Previously circulated.

 Proposed Acceptance: Cllr Rob Yates

 Seconded: Cllr Harry Scobie

 Passed nem con

 **c) MAYOR MAKING & AGM**

Arrangements for the annual Mayor Making ceremony and AGM were briefly discussed. The ceremony will take place in Cecil Square Baptist Church and start at 7.00pm, seats to be taken by 6.45pm.

 **d) APPROVAL OF ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN**

 The Annual Governance Statement was duly approved and signed by the Chairman

 Proposed acceptance: Cllr Harry Scobie

 Seconded: Cllr Horace Shrubb

 Passed nem con

 **e) APPROVAL OF ACCOUNTING STATEMENT 2021-22**

The Accounting Statement for 2021-22 was duly approved and signed by the Chairman.

 Proposed acceptance: Cllr Rob Yates

 Seconded: Cllr David Wallin

 Passed nem con

 **f) QUOTE FROM SAUNDERS**

 The quote from Saunders for replacement of the office lighting for £612.75 was approved

 **g) SELECTION OF MAYOR-ELECT FOR 2022-23**

Cllr Alan Currie proposed Cllr Heather Keen and Cllr Harry Scobie seconded.

 Passed nem con

 **h) SELECTION OF DEPUTY-MAYOR ELECT FOR 2022-23**

There were two nominees: Cllr Horace Shrubb, proposed by Cllr Leys and seconded by Cllr Ashbee, and Cllr Rob Yates, proposed by Cllr Heather Keen and seconded by Cllr Harry Scobie. Both nominees gave a short presentation in support of their nominations, and it was put to the vote. The vote was tied and on a re-count was still tied.

 Cllr Charlie Leys proposed the Charter Trustees should have two Deputy Mayors.

 Seconded by Cllr Heather Keen.

 This was put to the vote and all were in favour with the exception of Cllr Harry Scobie.

**MINUTE 6 APPOINTMENTS TO COMMITTEES**

1. Cheque Signatories: To remain the same. Cllr Mick Tomlinson, Cllr Ash Ashbee, The Clerk (for on line banking)
2. **Committee/Working Parties/Outside Bodies**
3. **Association of Charter Towns**. Town Mayor and Deputy Town Mayor in absence
4. **Executive Committee**. The Mayor, Cllr Rob Yates, Cllr Horace Shrubb, Cllr Mick Tomlinson
5. **HR Committee** Cllr Charlie Leys, Cllr David Wallin, Cllr Mick Tomlinson
6. **Finance sub-committee** Cllr Charlie Leys, Cllr Heather Keen, Cllr Horace Shrubb.
7. **Dr Peetes** Cllr Heather Keen and Cllr Harry Scobie
8. **Alan Squirrel Trust** \*\* Cllr Heather Keen
9. **Margate Town Team** Cllr Heather Keen
10. **Friends of Margate Cemetery** Cllr Heather Keen

**\*\*** Cllr Keen suggested the Alan Squirrel Trust be written to stating the Mayor and Charter Trustees were stepping back from a position on the Trust board but offering the continued support of the Charter Trustees.

**MINUTE 7 Calendar of Meetings**

1. **Annual General Meeting** **Monday 16th May 2022**
2. Monday 4th July 2022
3. Monday 12th September 2022
4. Monday 28th November 2022
5. Monday 16th January 2023 **BUDGET**
6. Monday 10th April

There being no further business the meeting concluded at 9.00pm