**MINUTES OF THE CHARTER TRUSTEE MEETING**

**14TH APRIL 2025**

**PRESENT** Cllrs Jack Packman, Cllr Heather Keen, Cllr Rob Yates, Cllr Harry Scobie, Cllr Ruth Duckworth, Cllr Marc Rattigan, Cllr Katie Pope, Cllr Leo Britcher

**MINUTE 27** **APOLOGIES**:

 Cllr John Edwards, Cllr Martin Boyd, Cllr Alan Currie

 **NO APOLOGIES:**

 Cllr D’Abbro, Cllr Denis, Cllr Manners, Cllr Towning, Cllr Whitehead, Cllr Worrow.

 The election of Town Mayor and Deputy Town Mayor was, by agreement, moved to the commencement of the meeting.

 Cllr Katie Pope was proposed by Cllr Britcher and seconded by Cllr Yates. There being no other nomination for the position of Mayor, Cllr Pope was duly elected as Mayor-elect for the year 2025-2026.

 Cllr Leo Britcher was proposed by Cllr Pope and seconded by Cllr Rattigan. There being no other nominations, Cllr Britcher was duly elected as Deputy Mayor-elect for the year 2025-2026.

**MINUTE 28 DECLARATION OF INTERESTS** The Clerk reported a conflict under matters arising; the RBL

**MINUTE 29 CONFIRMATION OF MINUTES OF 27.1.25 AND MATTERS ARISING**

 Matters Arising: RBL. A letter has been received from the acting Chairman of the RBL requesting a letter of support for the new (TBC) branch and requesting funding. The Charter Trustees agreed a letter of support would be sent and that an application for funding to the maximum of £500 via the Mayor’s Fund could be submitted on the formation of the new branch.

 The Charter Trustees had approved the purchase of 16 planters for the High Street at the meeting of 1.7.24. The planters remained the property of the Charter Trustees. On the advice of KCC, the planters have to be replaced. To facilitate this and the replacement by larger planters, the Charter Trustees agreed to transfer ownership to Margate High Street CIC.

 The change from Guardian Security to Westgate Security and Electrical Ltd to maintain the alarm in the OTH vault has been finalised.

 There being no further matters arising, acceptance of the minutes was

 Proposed : Cllr Britcher,

 Seconded: Cllr Scobie

 Passed nem con.

**MINUTE 30 MAYOR’S REPORT**

1. Town Council The CGR is still on-line to commence at the end of May
2. Old Town Hall A request for a transfer of both the Old Town Hall and Museum to the ownership of a new Margate Town Council has been sent to TDC. The CEO requests a meeting of Charter Trustees and TDC officers to further discussions. Legal advice and Charter Trustees were advised accordingly.
3. VE Day and Dunkirk. Arrangements were at an advanced stage with the format for VE Day / Beacon lighting being fairly standard. The Dunkirk arrangements were also close to finalisation with Margate Station being very involved. All Charter Trustees are invited to both events.
4. The Mayor’s Ball Will be held on Friday 16th May at All Saints Church Cliftonville.

**MINUTE 31 OFFICE & FINANCE REPORT**

31a. The Cash Book for January, February and March (previously circulated) and schedule of year end variances (previously circulated) were approved. The Clerk reported a year end VAT claim had been submitted on 2nd April and had repayment had been received on 4th April (£11845.31)

Proposed: Cllr Leo Britcher

Seconded: Cllr Harry Scobie

Passed nem con

31b. Approval of Annual Accounting Statement. The AGS was approved and signed by the Chairman Cllr Jack Packman.

31c Accounting Statements 2024-2025. The accounting statement was approved and signed by the Chairman Cllr Jack Packman, having previously been signed by the RCO on 7th April.

31d. AGM/Mayor Making The AGM/MM will be held on Thursday 22nd May at St John’s Church Margate, followed by a reception in the Church Hall.

**MINUTE 32 APPOINTEMENT TO COMMITTEES**

1. Cheque Signatories. Cllr Heather Keen, Cllr Marc Rattigan and Cllr Leo Britcher were confirmed as cheque signatories with the Clerk Ingrid Spencer as signatory for on-line banking.
2. Committees and Working Parties
3. Association of Charter Towns: The Town Mayor with the DTM in absence.
4. Executive Committee: Cllr Heather Keen and Cllr Marc Rattigan.
5. HR Committee: Cllr Rob Yates, Cllr Katie Pope and Cllr Leo Britcher.
6. Finance Sub-committee: Town Mayor and Cllr Rob Yates and Cllr Marc Rattigan.
7. Dr Peetes, Town Mayor and Cllr Britcher.
8. Friends of Margate Cemetery: Town Mayor and Cllr Rob Yates.

**MINUTE 33 CALENDAR OF MEETINGS**

 AGM/Mayor Making Thursday 22nd May 2025

 Monday 7th July 2025

 Monday 8th September 2025

 Monday 3rd November 2025

 Monday 19th January 2026 (Budget)

 Monday 2nd March 2026

 Monday 20th April 2026

 Monday 18th May 2026 (AGM)

**MINUTE 34 APPLICATIONS TO THE MAYOR’S FUND**

18 applications had been received amounting to £8214 with a balance of £2983 in the Mayor’s Fund.

 Two Halves Approved £500

 Each 1 Teach 1 Approved £140 towards hire of mini-bus

 Oasis Not approved

 Staklife Not approved

 101 Social Not approved

 Maya’s Community Not approved

 Margate Women’s Institute Not approved

 Margate Town Action Group Approved £500

 Star Stage School Approved £500

 Audrey Tietz Not approved

 Kent Scouts (Freya Pritchard) Approved £500

 Margate High Street CIC Withdrawn

 Margate High Street CIC Approved £400 for bunting

 Mill Place Not approved

 Stuart Parkin Withdrawn

 Kitchen Social £400 Approved

 Speak Up CIC Deferred

 Margate Festival CIC Deferred

There being no further business, the meeting closed at 8.30pm.