**MEETING OF THE MARGATE CHARTER TRUSTEES**

**17TH OCTOBER 2022**

**PRESENT:** Cllr Heather Keen, (Chair) Cllr Harry Scobie, Cllr Alan Currie, Cllr David Wallin, Cllr Kerry Boyd, Cllr Horace Shrubb, Cllr Helen Whitehead, Cllr Rob Yates.

**MINUTE 14** **APOLOGIES**.

 Cllr Pauline Farrance, Cllr Candy Gregory, Cllr Mick Tomlinson, Cllr Cedric Towning

 **NO APOLOLGIES**

 Cllr Ash Ashbee, Cllr John Dennis, Cllr Ruth Duckworth, Cllr Charlie Leys, Cllr Linda Potts.

**MINUTE 15** **DECLARATION OF INTEREST** - None received

**MINUTE 16** **MINUTES OF MEETING HELD & MATTERS ARISING**

 The minutes of the meeting held 17th July 2022 and those of 26th September 2022 (inquorate) including the notes on pink of 26th September 2022 (inquorate), were approved

 Proposed: Cllr Harry Scobie

 Seconded: Cllr Horace Shrubb

 Passed nem con

**MINUTE 17** **MAYOR’S REPORT**

 As all Charter Trustees had received a copy of the Mayor’s engagement schedule, it was deemed unnecessary to run through engagements undertaken. The Mayor is keen to undertake local fund-raising events and engage locally.

 The next fund-raising event would be a quiz night at Lesters held for the Mayor’s Charity Fund and hosted by Cllr Shrubb, on 8th November and £5 per person. Cllr Shrubb would also be organising a dinner at the Masala Gate for the Mayor’s Fund.

 The Mayor would be switching on the lights at the Christmas event in Cecil Square on 26th November – all are invited. The Mayor asked whether the CT’s would still like a Christmas tree in the Old Town – the amount is budgeted for under Mayor’s Floral Enhancements. The CT’s agreed they would still like a tree in the OT. Cllr Shrubb suggested a ‘bring a tin’ should be held at the same time with the tins being donated to a food bank. Wildes should be asked about providing music. Cllr Shrubb also informed the CT’s that St Philips church Cliftonville and the Walpole Bay Bowls Club would be suitable venues for events.

 The Mayor gave an update on the progress collecting signatures for a Town Council. 2325 are required and currently there are 1970 e-petition signatures and 265 paper so 90 to go plus approx. 10% - 20% for a safety margin.

 A street stall will be held outside Aldi on Northdown Road, Saturday 22nd October between 10 and 12 noon. The Mayor and Cllr Shrubb would gather further signatures and would like help if anyone was willing. It was agreed that GRASS would be asked if a stall would be possible at the Christmas Market.

 It is traditional for the Mayor to have a professional photographic portrait taken to join those of other Mayors. The portraits of only two Mayors since 1857 (not all photos) were missing and the office holds a photo of one - Ron Garretty. It was agreed that a similar portrait of Ms Tracey Emin CBE RA, Freewoman of Margate should also be commissioned if Ms Emin is agreeable.

 An update on the Queen’s Jubilee green canopy was given. The Ct’s agreed 2 for Dalby Square. Cllr Yates asked whether one could be provided outside the Promenade on Margate seafront to replace shrubs removed by developers. The only site still waiting a decision is Green Banks in Garlinge.

**MINUTE 18 OFFICE & FINANCE REPORT**

1. Cash Book previously circulated;

Proposed acceptance Cllr Harry Scobie

Seconded: Cllr David Wallin

Passed nem con

1. Internal Auditor’s Report, previously circulated.

Proposed acceptance Cllr Harry Scobie

Seconded Cllr Horace Shrubb

Passed nem con

1. External Auditor – sign off of Final Accounts 2021-2022

Proposed Acceptance Cllr David Wallin

Seconded Cllr Horace Shrubb

Passed nem con

1. Winter Plantings The CT’s agreed to proceed with the winter plantings budgeted under Mayoral Floral Enhancements
2. Fire Extinguishers & Lift – The lift still wasn’t working and hadn’t been since January 2022. With Remembrance Sunday coming up, it was important the lift should be available for visitors to the office and to facilitate provision of refreshments. The CT’s agreed to obtain a quote for the repair of the lift. The fire extinguishers had nor been ‘inspected’ for 4 years and again, the CT’s agreed, for the safety of staff and visitors to the building, these should be checked.

**MINUTE 19** **STAFFING ISSUES**

 The Mayor moved the Exclusion of the Public under Public Bodies

 (Admission to Meetings) Act 1960 Section2

See Report ‘on pink’

**MINUTE 20 APPLICATIONS TO THE MAYOR’S FUND**

 See Report ‘on pink’

Date of next meeting 28th November 2022

There being no further business, the meeting ended at 8.30pm.